

# UNION COLLEGE

## INDEPENDENT STUDY CONTRACT

Union offers qualified students the opportunity to work independently to earn academic credit. This option is reserved primarily for juniors and seniors who have demonstrated the academic maturity to accomplish the rigorous requirements of independent inquiry and study. For this reason, except in very unusual circumstances, independent studies are reserved for students who wish to pursue areas of study inquiry not normally part of the regular curriculum. These can be in-depth studies of a particular topic or a deeper examination of a topic only introduced in the major.

Registration for either of these options is during the normal registration period and follows that process. Students are expected to engage in the independent study project or experiential education experience during the semester for which they are officially enrolled. Forms can be obtained from the Office of the Registrar.

Because of the nature of independent study and experiential education, neither can be used to satisfy Liberal Education Core requirements to replace required courses in the major, or to replace failing grades on a student's transcript.

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_ Term \_\_\_\_\_

Course No \_\_\_\_\_ Title \_\_\_\_\_ Credit Hours \_\_\_\_\_

Attach documentation:

1. Reason why course must be taken independently.
2. Outline of work plan, reading etc., for the study.
3. Criteria and procedure for evaluation and grading, including student learning outcomes.

By signing this, the student agrees that the outlined work plan is reasonable for the credit given for this course.

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Instructor Date

\_\_\_\_\_  
Department Head Date

\_\_\_\_\_  
Vice President Academic Affairs Date

**Submit completed form to the Office of the Registrar.**