**For Students Without an Undergraduate Business Degree:**

Union College requires applicants who do not possess an undergraduate degree in business to complete the minimal foundation course sequence in addition to the 30 hours necessary to satisfy the degree requirements. A review of your undergraduate transcript will determine what courses you must take in the following sequence:

* Principles of Accounting
* Business Statistics
* Business Finance



Division of Online and Graduate Studies

Master of Science in Human Resource Management Student Curriculum Contract/Guide

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ID#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**PLEASE SIGN AND RETURN PROMPTLY**

**The following 30 hours are required of all candidates. A 3.0 Overall GPA is required for graduation:**

|  |  |  |
| --- | --- | --- |
| **Course Number** | **Description** | **Completed/Grade** |
| BUAD 500  | Managerial & Leadership Analysis  |   |
| BUAD 600  | Organizational Behavior & Teamwork Dynamics |   |
| BUAD 650 | Business Ethics and Social Responsibility |  |
| BUAD 665 | Strategic Decisions |  |
| HRM 610 | Human Resource Strategy |  |
| HRM 620 | Compensation & Benefits |   |
| HRM 630 | Talent Development & Workforce Planning |  |
| HRM 640 | Human Resource Development |  |
| HRM 650  | Performance Management |   |
| HRM 660  | Employment Law  |  |
|  | **Program Total** | **30 Hours & 3.0 GPA** |

**Full Admissions Requirements:**

* Official Transcripts from regionally accredited academic institutions for all attempted coursework
* Bachelor’s degree required from regionally accredited academic institution.
* Undergraduate GPA of 2.5
* Union College Graduate application for Admission
* Two Letters of Recommendation
* Statement of Goals and Objectives
* Signed Curriculum Contract

Student’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_